

AFPC Awards Committee

Purpose:

To facilitate AFPC's mandate to recognize excellence in teaching and research through the administration of the awards program.

Responsibilities:

Committee members:

- Promote the awards program and provide up-to-date award information (e.g., eligibility, selection criteria, application procedures, translation) to the membership.
- Engage the membership in and ensure fairness of the selection process
- Help identify reviewers for the awards applications
- Select award winners based on reviewer recommendations
- Recognize award winners at the annual conference and through communications
- Help identify new sponsors
- Help identify new award opportunities.

Membership and chair:

The Chair of the Awards Committee will be sought by the Council of Faculties' Chair and be confirmed at the annual meeting of the Council of Faculties. The Awards Committee Chair will serve for a 2-year term that can be renewed by the Council of Faculties.

The Chair shall seek members from within the Council of Faculties or other AFPC non-voting members, aiming for a good representation of schools across the country and of the different research domains relevant to the awards. The committee shall consist of at least 5 members, including the Chair. Committee members will be appointed by the Council of Faculties upon the recommendation of the Awards Committee Chair. The committee nominates a co-chair to substitute the chair when required. Committee members serve for a 3-year term and are eligible to continue to serve at the request of the Awards Committee Chair.

The executive director is an ex-officio (non-voting) member of the committee.

Voting:

Committee decisions will normally be made by consensus. If a vote is required, the decision will be made by a simple majority. In the case of a tie, the Chair will cast the deciding vote.

Reporting:

The Awards Committee reports to the Council of Faculties in advance of the annual meeting. The report should contain a summary of its own activity, the number of applicants for each

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award, the names of the awards winners and any recommendations to be considered by the Council. The Council of Faculties need to approve the report.

Operating Budget:

Funds are provided to cover the cost of meeting conference calls and awards per se. Additional funds for specific initiatives must be requested in advance through the annual operating budget process (Deadline of October of each year).

Staff Liaison / Support Person:

Executive Director or Executive Assistant

Revised March 11, 2025: AFPC Executive Director
Approved June 16, 2025: AFPC Council of Faculties
Approved June 17, 2025: Board of Directors

APPENDIX I: Research Committee Membership

Role	University	Name	Year start
Chair	Laval U	Olivier Barbier	2025
Co-chair	U Sask	Jason Perepelkin	2025
Member	U Manitoba	Linnea Hodge	2025
Member	U Alberta	Candace Necyk	2025
Member	Dal U	Chiranjeev Sanyal	2025
Member	UBC	Kathy Seto	2025