



**Association of Faculties
of Pharmacy of Canada**

**Association des facultés
de pharmacie du Canada**

Terms of Reference

AFPC Truth and Reconciliation Special Interest Group (SIG)

Mission:

The Truth and Reconciliation SIG shall focus on, promote, and address critical issues related to integrating Indigenous content, ways of knowing, and ways of being and learning into Canadian pharmacy classrooms and programs, and to strategically collaborate in advancing reconciliation together.

Goal:

To amplify and coordinate the active roles Canadian faculties of pharmacy play in Truth and Reconciliation, especially as it relates to preparing pharmacy graduates to practice culturally safe care when working with Canada's growing Indigenous population and to enhance the accessibility and delivery of pharmacy education to Indigenous students.

Objectives:

- To cohesively formulate concrete actions that assist Canadian faculties of pharmacy in responding directly to the Truth and Reconciliation Commission of Canada's Calls to Action and Canadian Council for Accreditation of Pharmacy Programs standards, while respecting and honouring local contexts when and where appropriate
- To identify and promote positive and promising practices across health disciplines that contribute to reconciliation
- To develop Indigenous content that may be meaningfully integrated into Canadian pharmacy curricula
- To liaise with stakeholders to ensure pharmacy students have opportunities to experience skills-based education in intercultural competency with Indigenous peoples and communities
- To enable idea-sharing and scholarly collaborations
- To advise the Council of Faculties and the Council of Deans in Truth and Reconciliation efforts

Membership:

Open to all staff and faculty members of the AFPC and invited guests, when required (e.g., Elders, students, etc.).

Term:

One year term of office with annual renewal.

Decision Making:

Wherever consensus is not possible, and where required, a vote may be called by the Chair. A two-thirds majority will carry a motion.

Organization:

- **Chair:** Sets agenda, presides at scheduled meetings of the SIG, assigns charges and oversees SIG activities, and develops annual budget.
- **Vice-chair/Secretary:** Assumes duty of Chair, if/when required, and keeps minutes of meetings.
- **SIG subcommittees/working groups:** At the discretion of the Chair and members of the SIG, subcommittees or working groups may be created for routine or special purposes.
- **Communications:** Website, e-mail/listserv, cloud file repository (i.e. Dropbox) and teleconferences will be the primary means of communication between SIG members.

Meetings:

At least two annual meeting will be held per year; one in-person meeting at the annual AFPC / CPERC conference (for those in attendance, with teleconference option for those not in attendance) and one via teleconference. Other meetings will be held at the call of the Chair. Meeting minutes will be prepared by the Vice-chair/Secretary and distributed to the members of the SIG and the Executive Director of the AFPC.

Reports:

The Chair will provide progress reports as needed and an annual report to the Executive Director of the AFPC. The reports will be disseminated to the Council of Faculties and Council of Deans for information and review.

Submitted by: Dana Turcotte and Larry Leung, November 21, 2024

Approved by: AFPC Council of Faculties, February 25, 201